



Terms & Conditions for Knox Street Bar Events

ABOUT OUR VENUE

The Knox St Bar includes 3 different and separate spaces full of raw and genuine atmosphere.

The **Main Bar**, originally a garage, has been described as like a scene from the Star Wars Cantina - attracting a range of different and exotic guests around its booths, long counter and free-standing tables surrounded by an eclectic mix of music.

Adjacent to the Main Bar located on the ground floor of a Victorian Terrace, is the **Drum Room**. This is the Knox St Bar's performance room, designed as an adaptable multipurpose space for music, burlesque, performance, video screenings, poetry and of course, private parties. The shape and size of the Drum Room together with its acoustic treatment and audio system creates an intimate salon-like experience that blurs the lines between performers and audience.

Connected to the Main Bar is the **Dungeon Room**, a sunken cave-like area ideal for 8-16 guests and a great space to hold a small private party that can be booked for exclusive use.

Following are the rates and conditions for exclusive hire of the whole venue, Drum Room & Dungeon Room. Included are also the terms and conditions for hiring the Drum Room for performances, music and presentations. Please take time to review the details and email us for availability of dates or. Alternatively, you are welcome to visit the venue to have a first-hand look and to discuss your event.

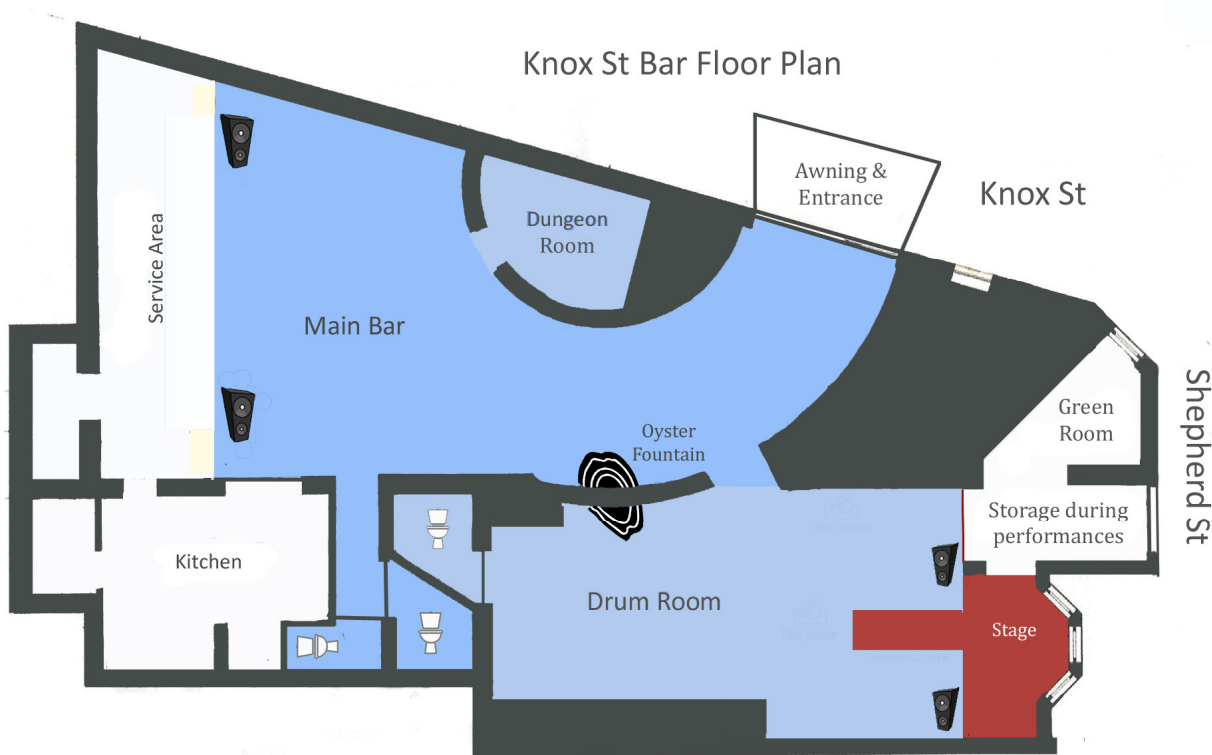
Regards

A handwritten signature in blue ink, appearing to read "Bjorn Godwin".

Bjorn Godwin - Manager

WHOLE VENUE– Exclusive hire (max 110 guests)

Tuesday & Wednesday	Thursday & Saturday	Friday
Minimum Spend \$4,000 (includes drinks and minimum catering order of \$500)	Minimum Spend \$5,000 (includes drinks and minimum catering order of \$500)	Minimum Spend \$6,000 (includes drinks and minimum catering order of \$500)
Event Duration 6pm-11pm No birthday parties under 21 Booking Deposit \$500	Event Duration 6pm – Midnight No birthday parties under 21 Booking Deposit \$500	Event Duration 6pm – Midnight No birthday parties under 21 Booking Deposit \$500
Play your own music from your phone directly into our high-end sound systems via Spotify or playlist.		
Bring your own DJ or small band to play from the stage in the Drum Room. Cost will depend on additional equipment and technical staff required (see Performance facilities specifications).		
Decorate the Venue’s different spaces to suit your theme. Create a dance floor with a club vibe in the Drum Room and/or a chilled-out area in the Main Bar. All decorations need to be approved in advance however, no glitter bombs, confetti, extra-sticky tape, nails or staples.		
Project movies and images from your laptop onto the Drum Room wall to create an immersive experience for your guests.		
See catering menu for functions & events and yes you are welcome to bring a cake.		



DRUM ROOM- Exclusive party/event hire (min 40–max 80 guests)

Tuesday & Wednesday	Thursday & Saturday	Friday
Minimum Spend \$1,000 (includes drinks and min finger food catering order of \$300)	Minimum Spend \$1,500 (includes drinks and min finger food catering order of \$300)	Minimum Spend \$2,500 (includes drinks and min finger food catering order of \$300)
Party Duration 6pm-11pm No birthday parties under 21 Booking Deposit \$300	Party Duration 6pm-Midnight No birthday parties under 21 Booking Deposit \$300	Party Duration 6pm-Midnight No birthday parties under 21 Booking Deposit \$300
Play your own music from your phone directly into our high-end sound system to create your own dance party via Spotify or playlist.		
Bring your own DJ or small band to perform from the stage. Cost will depend on additional equipment and technical staff required (see Performance facilities specifications).		
Decorate the room to suit your theme. Create a dance floor with a club vibe with our Astro 360 moving head light, lasers and mirror ball. All decorations need to be approved in advance however, no glitter bombs, confetti, extra-sticky tape, nails or staples.		
Project movies and images from your laptop onto the Drum Room wall to create an immersive experience for your guests.		
Private bathroom		
See catering menu for functions & events and yes you can bring a cake.		
Design and name your own signature cocktail		

DUNGEON ROOM– Exclusive hire (min 8-max 16 guests)

Tuesday & Wednesday	Thursday & Saturday	Friday
Minimum spend \$200 (includes drinks and catering)	Minimum Spend \$300 (includes drinks and catering)	Minimum Spend \$400 (includes drinks and catering)
Party Duration 6pm-11pm Booking Deposit \$100	Party Duration 6pm-Midnight Booking Deposit \$100	Party Duration 6pm-Midnight Booking Deposit \$100
Decorate the room to suit your theme. All decorations need to be approved in advance however, no glitter bombs, confetti, extra-sticky tape, nails or staples.		
See catering menu for functions & events and yes you are welcome to bring a cake.		
Design and name your own signature cocktail.		

PRESENTATION FACILITIES - Drum Room (video nights, meetings, book launches, workshops/seminars)

Tuesdays, Wednesday & Thursdays Cost \$250 hire charge + minimum spend of \$750 Event duration 6pm – 11pm Booking Deposit \$250
1x cordless & 1x fixed microphone connected to our audio system
Phone and laptop input to audio system (AUX input)
Stage with LED can lighting
Projector with 4m x 3m screen (HDMI input from laptop)
Flexible seating arrangement to suit 20-60 guests
Area for storage of equipment
See catering menu for functions & events and yes you are welcome to bring a cake.

PERFORMANCE & MUSIC- Drum Room

Thursday, Friday & Saturday Cost \$300 hire charge + audio engineer \$300@ \$75/hour (min 4 hours) Event duration 6pm – 11pm (bump-in from 5.30pm, sound-check from 6.30pm, performance to finish before 11pm) Booking Deposit \$300
Audio Equipment included for use at no additional charge (See Equipment List)
Promoter/performer can charge a door entrance fee & keep full amount
Area for storage of equipment
Decorate the room to suit your theme. All decorations need to be approved in advance however, no glitter bombs, confetti, extra-sticky tape, nails or staples.
See catering menu for functions & events and yes you are welcome to bring a cake.
All booking confirmations are subject to venue being provided with a sample of the music to be performed and agreement of suitability to the venue's music guidelines.



TERMS AND CONDITIONS

Booking Deposit - Knox Street Bar requires a booking deposit, to be paid at the time of event confirmation. Payment can be made via EFT or credit card. Deposits will be refunded if event is cancelled 2 weeks before the date of the booking date. Tentative bookings held for 5 days only.

Payment - Full payment for the event must be paid on the night of the event.

Event Numbers & Catering Order - Confirmation of the final numbers and catering order for your event must be confirmed at least 72 hours prior to the event date.

Decorations/Equipment - Knox Street Bar will allow (at its discretion) decorations in the venue. All decorations need to be approved in advance however, no glitter bombs, confetti, extra-sticky tape, nails or staples. Any equipment required for the event can be delivered to the bar on the day of the event and must be removed on the evening of the event unless prior arrangements have been made.

Catering - See our catering menu for functions and events. Guests are not permitted to bring their own catering or food to the venue other than birthday cakes.

Music - All live music, performances & amplification within the venue must have prior approval from the venue's management. Management must be notified the full details of any proposed entertainment and retains the right to refuse any performer or performance.

Damages - The client is financially liable for any damage to Knox Street Bar property, whether damage happens through their own actions, the actions of their guests, contractors or sub-contractors.

Public Liability - Knox Street Bar accepts no responsibility for damage or loss of equipment, merchandise or personal articles left in the venue prior to, during or after the event.

Behaviour - The management of Knox Street Bar reserves the right to refuse service to any guest and/or request any guest or performer acting inappropriately to leave the premises without penalty or refund.